

May 5, 2004

MEMORANDUM FOR: AIS Observers

FROM: David C. Potter  
Branch Chief, FSB

SUBJECT: Waterproof Field Notebooks

To help in your sampling tasks, we are now providing water proof pocket notebooks for use on deck. Use these notebooks as you feel appropriate to your needs for collecting data while deployed. Please keep in mind that these notebooks are expensive, so should be used efficiently. You received a notebook during your March 2004 training.

On the front cover (with a sharpie), record your name, the trip ID numbers of the trips which the notebook was used, and the dates the trips landed. Each trip within the notebook should be labeled with its corresponding trip ID number.

Please send each notebook back with your data when it is full or contains five vessel trips. You can contact Bill Norton directly at (508) 495-2210 to request a new one.

If you have any questions please contact Matt Weeks, Assistant Training Coordinator, at (508) 495-2027.

Thank you.